

SAMPLE EMAIL: Request for In-Person Meeting with Legislators

DISCLAIMER

This is a suggested sample email only. It is not legal advice. Customize every detail to your specific situation before sending. All statements must be truthful and based on facts within your personal knowledge. Sending false or misleading communications can have legal consequences. Verify all links and contact information on official websites before use.

Suggested Recipients

Send this email to:

1. Your State Representative and State Senator (find them here):

<https://wrm.capitol.texas.gov/home>

2. Your local Sheriff and District Attorney (Criminal Investigations Division)
3. Your County Judge and Commissioners Court
4. Local political groups (GOP or Democratic clubs in your area)
5. Any other officials or organizations you believe should be aware of the issues

Instructions for Use (Simple for Pro Se Users)

1. Copy the entire email below into your email program.
2. Replace all **[TEXT IN BRACKETS]** with your personal information.
3. Attach your verified Criminal Affidavit/Complaint and any supporting documents.
4. Send from a professional email address, no hoochiemama@singers.com
5. Request a read receipt always, both in the email and by Read Receipt Request if your email provides this.
6. Keep a copy of every email sent and any responses. Add them to your master file.

SAMPLE EMAIL

Subject: Request for In-Person Meeting – Concerns Regarding Public Corruption, Oath Violations, and Child/Family Safety in [Your County] County, Texas

Dear [Legislator/Official’s Full Name or “Honorable [Name]”],

My name is [Your Full Legal Name], and I am a constituent in [Your District Number or Precinct] in [Your County] County, Texas.

I am writing to respectfully request an in-person meeting with you at your earliest convenience, preferably before the start of the next legislative session. As an elected official who has taken the Oath of Office under Article XVI, Section 1 of the Texas Constitution, you are duty-bound to address serious allegations of crimes and violations of law occurring within our state and county systems.

Attached to this email is a copy of my Verified Criminal Affidavit/Complaint that was filed with the Magistrate of the [Name of Court] on [Date Filed]. Copies were also delivered to the [Your County] County Sheriff, the District Attorney, and the Administrative Judicial Region for our area. To date, I have received no meaningful response or referral for investigation.

This lack of action raises serious concerns about potential violations of the Oath of Office and duties imposed by the Texas Code of Criminal Procedure. These issues involve multiple cases across Texas in which elected officials, judges, district attorneys, sheriffs, and other court actors are alleged to have engaged in criminal conduct and systemic failures that harm children and families.

I am one of many constituents who will be submitting similar sworn complaints over the coming months. Each complaint is supported by verified affidavits and evidence sufficient to warrant investigation and appropriate action under the Texas Constitution and statutes.

I plan to bring an expert, Dr. Brooks McKenzie, to the meeting if his schedule permits. Dr. McKenzie is widely recognized across Texas for his expertise in child development, family law, and documented issues of corruption in our court systems. He has contributed significantly to efforts for judicial accountability, including support for censure mechanisms and placing judicial and family law reform among key priorities.

Please reply to this email to acknowledge receipt and to propose specific dates and times for an in-person meeting. I am available on [List 2–3 possible dates/times or say “most weekdays”] and can meet at your district office or another convenient location.

Thank you for your attention to this critical matter affecting the safety of Texas children and the integrity of our judicial system. I look forward to your prompt response and the opportunity to discuss these issues in person.

Sincerely,

[Your Full Legal Name]
[Your Street Address]
[City, Texas ZIP Code]
[Your Phone Number]
[Your Email Address]

Attachments:

- Verified Criminal Affidavit / Complaint (dated [Date])
- Supporting Timeline and Evidence Summary (if applicable)
- Dr. Brooks McKenzie Credentials (optional)

Follow-Up Instructions (After Sending the Initial Email)

1. Wait one week after sending the email.
2. Call the legislator's district office and reference the email subject line and date sent. Politely ask for a meeting date.
3. Document every call and email in your master file.
4. If possible, bring at least one witness to any meeting.
5. Dr. Brooks McKenzie may be available to attend as an advocate/expert where logistically feasible. Contact him directly at 972-837-5678 or Brooks@MolaeMinisteria.org to inquire.
6. Continue polite but persistent follow-up every 7–10 days until you receive a response or meeting confirmation.

Additional Helpful Information

- Always send via certified mail or with read receipt when possible for documentation.
- Maintain a professional, factual tone in all communications.
- Multiple constituents contacting the same office on similar issues can have a significant impact. Consider encouraging others in your district to send similar emails.
- For more resources visit: <https://molaeministeria.org/>

Note: This sample is compiled from publicly available governmental information. Nothing contained herein is legal advice. Verify all statutes, procedures, and contact information on official websites before use. Be truthful in every statement.

1-PAGE INSTRUCTIONS: HOW TO USE THIS SAMPLE EMAIL (FOR FIRST-TIME USERS)

Step 1: Prepare Your Documents

- Have your notarized Verified Criminal Affidavit ready.
- Create a short timeline or evidence summary if helpful.
- Gather Dr. McKenzie's credentials (optional).

Step 2: Find Recipients

- Go to <https://wrm.capitol.texas.gov/home> and enter your address to find your State Representative and State Senator.
- Collect email addresses for your Sheriff, DA, County Judge, and Commissioners.

Step 3: Customize and Send

- Copy the sample above into your email.
- Replace every [BRACKETED ITEM] with your information.
- Attach your documents.
- Send to each recipient individually or in small groups.

Step 4: Follow Up

- Wait one week, then call the offices.
- Log every communication.
- Add copies to your master complaint file.

Tips for Success

- Keep all language factual and courteous.
- Do not exaggerate or make threats.
- Persistence and documentation create a strong record.
- If you need help arranging a meeting or have questions, contact Dr. Brooks McKenzie at the number above.